



POSITION : NIGHT MANAGER FRONT OF HOUSE

We require a Hotel Night Manager for our stylish boutique hotel in Southwark, London.

The Bermondsey Square Hotel is a 4-star, 90-room luxury boutique hotel, designed to meet the needs of discerning guests from business travellers to foodies and fashionistas. Located in the heart of Bermondsey and a very short distance from London's finest attractions, the hotel has comfortable and stylish accommodation.

KEY RESPONSIBILITIES

Our Night Manager will take responsibility for the night shift team, front office and duty management of our boutique hotel. Precision is required for auditing duties such as end of day reports, banking and statistics. You will maintain hotel safety and security as well as delivering high levels of customer care and hotel cleanliness. You will be trained to have excellent knowledge of front and back of house operations to provide an informed service to our guests. You will develop a close working relationship with all other departments. The position is 4 days working week with 3 days off. We may occasionally ask you to work 5 days. This role has great opportunities for career progression.

DESIRABLE CANDIDATE

Being courteous yet confidently driven is part of your nature. As a manager you will be required to train, motivate, nurture and provide feedback to the night team to ensure that tasks are achieved in a timely manner. You will have supervisory experience within a quality hotel environment and reception. Knowledge of Microsoft packages is required. Experience with IT maintenance and Opera Booking Systems is advantageous. We are searching for a pro-active thinker with excellent customer service, communication skills, attention to detail and flexibility who will actively maintain the best interests of our building, guests and staff. As a key member of the b2 Crew it is essential that all guests receive a warm, memorable and personalised welcome to the hotel, that their needs are anticipated and any request actioned.

WHAT WE CAN OFFER YOU;

- Great opportunity for progression
- 4 day working week, occasionally required 5 days
- Staff & Family Rate at the Bespoke Hotels Collection
- 50% discount on F&B
- Contribution to Pension Scheme
- Staff laundry
- Meal on duty
- Internal recognition schemes with full training
- 28 days holiday per year (including Bank Holidays)
- For every year of service employees earn an additional holiday up to a maximum of 5 days over a 5 year period
- Close to public transport links

Interested? Apply now by email enclosing you CV and covering letter to careers@bermondseysquarehotel.co.uk